



**County of Orange**

# MEMO

**DATE:** August 01, 2011

**TO:** Development Processing Review Committee

**FROM:** *M. Balsamo for* Rick LeFeuvre, Director, OC Public Works/OC Planning

**SUBJECT:** DPRC Meeting Minutes – July 14, 2011

A meeting of the Development Processing Review Committee was held on Thursday, July 14, 2011, at 8:30 a.m. in the H. G. Osborne Building, on the Eighth Floor, in Executive Conference Room 808.

The following persons were in attendance:

## MEMBERS

Jay Bullock – Planning Solutions, (Chair) (2<sup>nd</sup> District)  
Jackie Hare – J. L. Hare Associates, Inc. (2<sup>nd</sup> District)  
Rick Fitch – Hunsaker & Associates (3<sup>rd</sup> District)  
Joe Lambert – Construction Planning Services (3<sup>rd</sup> District)  
Carl Taylor – Huitt-Zollars, Inc. (Vice-Chair) (4<sup>th</sup> District)

## GUESTS

Jessica Toohey – Huitt-Zollars, Inc.  
Brian Diaz – Recupero & Associates, Inc.  
Heidi Coughlin – J. L. Hare Associates, Inc.

## STAFF

Rick LeFeuvre – Director, OC Planning  
Michael Balsamo – Manager, OC Planning/OC Communities  
Laree Brommer – Manager, OC Planning/OC Planned Communities/Land Use Planned Communities  
Mahrooz Ilkhanipour – Manager, OC Planning/OC Community Development/Permit Intake  
Bea Bea Jiménez – Manager, OC Planning/OC Planned Communities/Land Use Planned Communities  
Judy Kim – OC Community Development/Customer Care/Permit Services  
Channary Leng – Manager, OC Planning/OC Communities/Current & Environmental Planning  
Ruby Maldonado – Manager, OC Planning/OC Communities/Advance Planning & Sustainable Development  
David Shepherd – Manager, OC Planning/OC Planned Communities/Land Use Planned Communities  
Juanita Smithey – DPRC Secretary, OC Planning/OC Community Development  
Chuck Stanfield – Manager, OC Engineering/Building & Grading Inspection  
Hadi Tabatabaee – Orange County Building Official, OC Public Works  
J.T. Yean – OC Planning/OC Community Development/Building & Grading Plan Check

**MEMBERS ABSENT**

Lee Lowrey – Lowrey Pacific Capital (1<sup>st</sup> District)  
Michael Recupero – Recupero & Associates, Inc. (1<sup>st</sup> District)  
Fred Ameri – RBF Consulting (5<sup>th</sup> District)  
Thomas Grable – Tri-Pointe Homes (5<sup>th</sup> District)

Jay Bullock acknowledged Juanita Smithey and thanked and commended her for her service to the committee.

**1. Approval of Meeting Minutes for June 09, 2011**

The meeting minutes for June 09, 2011 were moved for approval by Carl Taylor and seconded by Joe Lambert, with one clarification regarding a listed guest of the meeting.

**2. Planning Division Update**

Rick LeFeuvre reported the following:

- Building inspection completed over 13,000 inspections for fiscal year of 2010-2011, for an average of 59 per day.
- Under the Reimbursement Agreement, Planned Communities processed approximately 630 permits with 300 approved/issued (inspection), 290 initiated/filed (plan check), and 30 closed/complete. The turnaround goals of 7 days for the first plan check, 5 days for second plan check, and 3 days for every subsequent check have been met 100% of the time and exceeded nearly 70%.
- The Planning Commission will be receiving an update on possible Parking Ordinance revisions at their August 10<sup>th</sup> meeting.
- Following the Board's approval of a balanced County budget in June, the State unexpectedly hit the County of Orange with an additional reduction of 48 million dollars. The County CEO and Chairman have been working on any and all means to address this severe budget hit.

**3. New Watershed Regulations**

- Ruby Maldonado and J.T. Yean provided an update regarding the new Hydromodification requirements in the Santa Ana and San Diego regions and effective dates. Ruby will also provide to DPRC members the complete letter regarding the Notice of Violation received by the City of Anaheim. J.T explained the conservative nature of the BMP sizing tool.

**4. Parking Ordinance**

- DPRC members completed their overview of the Parking Ordinance and submitted comments to be included. A revised draft with the incorporated comments will be distributed prior to the August 10, 2011 Planning Commission hearing.

**5. Conditions of Approval**

- Staff and committee discussed the remainder of the Conditions of Approval list and incorporated minor revisions. Final document is expected in August 2011.

**6. Other Business**

- Joe Lambert asked for clarification on required plumbing, mechanical, and electrical submittals for residential tracts; Hadi indicated that it is required for homes greater than 3,000 square feet.

**7. Next Meeting**

The next meeting of the Development Processing Review Committee will be held on Thursday, August 11, 2011, at 8:30 am.